

Spring Trails Community Association  
Modifications Approval Request Form

DATE: \_\_\_\_\_

NAME (PLEASE PRINT): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

PHONE NUMBER (S): \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

The Declaration of Covenants, Conditions and Restrictions (the "Deed Restrictions") for Spring Trails specifies that all improvements as defined in the Deed Restrictions must be approved in writing by the Modifications Committee before the improvement begins. To assist in your compliance with this restriction, please complete the following form and submit it with your plans and specifications for the proposed improvement.

**The plans and specifications to be so submitted will not be considered complete without all of the following items (unless waived by the Committee).**

- A plot plan or survey showing the location and dimensions (including elevation) of all existing and proposed Improvements.
- Existing and finished grades shall be shown at Lot corners and at corners of proposed Improvements. **Lot drainage provisions shall be indicated**, as well as cut and fill details, if any appreciable change in the Lot contour is contemplated.
- The structural design, exterior elevations, exterior materials, colors, textures and shapes of all improvements shall be described, along with any diagrams or representations necessary to depict all proposed exterior illumination (including location and method), utility connections and fire protection systems.
- Estimated time frame for completion of project: \_\_\_\_\_

**APPROVAL REQUESTED** (check all that apply):

- FENCE
- SWIMMING POOL / SPA
- DECK / PATIO
- STORAGE SHED
- PLAYSCAPE
- LANDSCAPING
- HOUSE / TRIM PAINTING OTHER (specify) \_\_\_\_\_

**DESCRIPTION OF IMPROVEMENT** (continue onto additional pages, if necessary):

\_\_\_\_\_  
\_\_\_\_\_

**DECK, PATIO, PATIO COVER, ARBOR, OR PLAYSCAPE**

Structure will be (check one): \_\_\_\_\_ permanent \_\_\_\_\_ portable (moveable)

Dimensions of structure: \_\_\_\_\_ Height \_\_\_\_\_ Width \_\_\_\_\_ Length

Materials to be used: \_\_\_\_\_  
\_\_\_\_\_

**TEMPORARY STRUCTURES, OUTBUILDINGS OR STORAGE SHEDS:**

Dimensions of the outbuilding's pad \_\_\_\_\_

Greatest height of outbuilding & support structure (measured from ground) \_\_\_\_\_

Exterior and roofing materials consistent with residence (check one) \_\_ Yes \_\_ No

Outbuilding will observe setback lines and easements (check one) \_\_ Yes \_\_ No

Materials to be used: \_\_\_\_\_  
\_\_\_\_\_

Approved  Rejected  Signature: \_\_\_\_\_

**Please submit your request to:** Spring Trails Community Association c/o RealManage Houston, 16200 Addison Road, Suite 150, Addison, TX 75001 (Fax: 866-919-5696; Email: service@realmanage.com)